



Effective 10/17/23

OFFICE CANCELLATION POLICIES

We understand that you may occasionally need to cancel or reschedule your appointment. However, late arrivals, no-shows, and failure to cancel or reschedule your appointment during business hours by 1pm the day prior negatively impacts our ability to provide our other patients with the services they require. To help alleviate these situations, we have implemented the following policies:

OFFICE APPOINTMENT - CANCELLATION/RESCHEDULE POLICY

We kindly request that you contact us by 1pm, during regular business hours the day before, to cancel or reschedule your office appointment, otherwise a \$45 fee will be charged. *(Monday appointments must be cancelled/rescheduled by the close of business on the previous Saturday.)*

OFFICE APPOINTMENT - NO-SHOW POLICY

If you fail to show for a previously scheduled appointment, an \$85 fee will be charged.

SURGICAL/ANESTHESIA APPOINTMENT – CANCELLATION/RESCHEDULE POLICY

We kindly request that you give us a minimum of 24 hours' notice to cancel or reschedule your surgical/anesthesia appointment, otherwise a \$150 fee will be charged. *(Monday appointments must be cancelled/rescheduled by the previous Saturday.)*

SURGICAL/ANESTHESIA APPOINTMENT - NO-SHOW POLICY

If you fail to show for a previously scheduled appointment, a \$150 fee will be charged.

Thank you. We appreciate your understanding and cooperation.